



AIA Houston

SMALL
FIRM
ROUNDTABLE

AIA Small Firm Roundtable Resource List

Professional Organizations

- American Institute of Architects (AIA)
- American Society of Interior Designers (ASID)
- American Society of Landscape Architects (ASLA)
- Associated General Contractors (AGC)
- U.S. Green Building Council (USGBC)

Resource Websites

- International Code Council
<https://codes.iccsafe.org/public/collections/I-Codes>
- Houston Code of Ordinances
https://library.municode.com/tx/houston/codes/code_of_ordinances
- Harris County Flood Control Map
<http://www.harriscountyfemt.org/>
- Sun Path Diagrams
<http://solardat.uoregon.edu/PolarSunChartProgram.html>
- Wind Rose Tables (Texas)
<https://www.tceq.texas.gov/airquality/monops/windroses.html>

Professional Podcasts

- [99% Invisible](#)
- [EntreArchitect](#)
- [Scaffold](#)
- [Talking Practice \(Harvard GSD\)](#)
- [The Business of Architecture](#)

General Business Resources

- Small Business Administration (sba.gov)
- Small Business Development Centers (sbdc.uh.edu)
- Score (houston.score.org)
- Small Business Forums (businessintexas.com/start-business)

Start Up Requirements for New Architecture Practices

- Register with Texas Board of Architectural Examiners ([TBAE](#))
 - [TBAE Use of the Seal](#)
You must always seal, sign, and date construction documents when they are issued for permitting, regulatory approval, or construction purposes. If you release construction documents for other purposes, you must include the following information on the documents: your name, the date the document is issued, and a statement placed in a conspicuous location on the document that says: "Not for regulatory approval, permitting, or construction."
 - [TBAE Statement of Jurisdiction](#)
The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas.
- Register with American Institute of Architecture ([AIA](#))
- Establish Professional Insurance (Errors and Omissions, General Liability)

Reciprocity and Operating in Other States

- Maintain a current NCARB record
- Fulfill specific state requirements for licensure
- Become a registered architect in the state
- Register the business in the state (potentially through a registered agent)
- Register the business with the state architectural board
- File and pay state franchise tax, state income tax, and or other state specific requirements

Professional Resource Books

- Architectural Graphic Standards (by American Institute of Architects)
- Builder's Guide: Hot-Humid Climates (Joseph Lstiburek)
- Building Codes Illustrated (by Francis Ching)
- Building Construction Illustrated (by Francis Ching)
- The Starter Home (Office of Jonathan Tate)

Recommended Books (by committee members)

- Company of One: Why Staying Small Is the Next Big Thing for Business (Paul Jarvis)
- Elon Musk: Tesla, SpaceX, and the Quest for a Fantastic Future (Ashlee Vance)
- Essentialism: The Disciplined Pursuit of Less (Greg McKeown)
- Evicted: Poverty and Profit in the American City (Matthew Desmond)
- Freakonomics (Steven Levitt and Stephen Dubner)
- Get Together: How to build a community with your people (Bailey Richardson and Kevin Huynh)
- Good to Great: Why Some Companies Make the Leap and Others Don't (Jim Collins)
- Grit: The Power of Passion and Perseverance (Angela Duckworth)
- How to win Friends & Influence People (Dale Carnegie)
- Leaders Eat Last: Why Some Teams Pull Together and Others Don't (Simon Sinek)
- Mind Gym : An Athlete's Guide to Inner Excellence Paperback (Gary Mack)
- Originals: How Non-Conformists Move the World (Adam Grant)
- Profit First: Transform Your Business from a Cash-Eating Monster to a Money-Making Machine (Mike Michalowicz)
- Setting the Table: The Transforming Power of Hospitality in Business (by Danny Meyer)
- Shoe Dog: A Memoir by the Creator of Nike (Phil Knight)
- Small Time Operator: How to Start Your Own Business, Keep Your Books, Pay Your Taxes, and Stay Out of Trouble (Bernard B. Kamoroff C.P.A.)
- Start with Why: How Great Leaders Inspire Everyone to Take Action (Simon Sinek)
- The E-Myth Revisited: Why Most Small Businesses Don't Work and What to Do About It (Michael Gerber)
 - The E-Myth Architect (Michael Gerber)
 - The E-Myth Contractor (Michael Gerber)
- The Power of Zero: How to Get to the 0% Tax Bracket and Transform Your Retirement (David McKnight)
- The Ride of a Lifetime: Lessons Learned from 15 Years as CEO of the Walt Disney Company (Robert Iger)
- Think and Grow Rich (Napoleon Hill)
- Who Will Do What by When? How to Improve Performance, Accountability and Trust with Integrity (Tom Hanson and Birgit Hanson)

Any reference obtained from this document to a specific product or service does not constitute or imply an endorsement by AIA Houston of the product or service, or its producer or provider.

Please direct any comments, suggestions or revisions to:

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